

SETTLE PHOTOGRAPHIC GROUP PRIVACY POLICY

In accordance with the General Data Protection Regulations (GDPR) SPG is required to specify what personal data we hold about members, the purposes for which it will be used, and to obtain individual members' explicit consent to the holding and use of each item of information. For these purposes there are three classes of Membership:

- Full Member – someone who has paid the subscription and who is entitled to participate fully in all Group activities without further payment.
- Honorary Member – someone who enjoys the same rights as a Full Member but without payment of the subscription.
- Associate Member – someone who has not paid the subscription but must pay the appropriate fee for any activities in which they participate (e.g. Visitor's fee) and who can receive the Group's Newsletter

If any member (including Honorary and Associate Members) wishes to allow SPG to hold and use any or all of their personal data then they must give their explicit consent in each case. It is the responsibility of members to advise the Group of any changes to their details, including amendments to their Consent Form.

SPG will not gather any sensitive data (e.g. about health, disability etc.).

Each members' personal data (other than photographs) will be held until they resign from membership or until such time as their membership is deemed to have lapsed (2 years from the date of payment of their last membership renewal). Members' photographs along with their names will be held indefinitely as part of the SPG archive of members' work.

Where consent has been given to the holding and use of photographs then they may be visible on the SPG website. If SPG wishes to use members' photographs for any other purpose (e.g. publicity) then explicit consent will be sought to the sharing of the photograph and the member's name (so that the author's name can be credited).

Where photographs are shared by SPG with any other organisation e.g., YPU or PAGB, the photographer's explicit consent for this will be obtained.

Members should be aware that their names and email addresses may be visible to other members.

Members have the right at any time:

- to see details of the data held about them.
- to ask for data (except name and membership number email address) to be removed or to require that their personal data be modified.
- in the case of photographs, to withdraw consent to the holding and use of photographs but this will not be applied retrospectively.